

SEPTEMBER 15 – MEETING 37

VOLUME 28

The Ross County Board of Commissioners met on this day, September 15, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the September 8, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
Wellness	The Corner Market	542.03	Planning Commission	Ohio Regional Development Corp	14280
Wellness	Amazon Capital Services	321.97	Planning Commission	Ohio Regional Development Corp	21666
Wellness	Just Meats	1867.88	Planning Commission	Ohio Regional Development Corp	4666
Wellness	Bell Farms	917.5	Planning Commission	Ohio Regional Development Corp	1666
VOCA	T-Mobile USA Inc	28.21	Litter Control	Amazon Capital Services	100.97
Veterans Service Commission	The Corner Market	595.07	Law Library	Glo Fiber	70.56
Veterans Service Commission	Veterans Information Service	366	Juvenile Court	Amazon Capital Services	12.25
Veterans Service Commission	Haller Funeral Home, LLC	1000	Juvenile Court	Peachtree Electronic Monitoring	988
Veterans Service Commission	OSACVSO	250	Juvenile Court	Abraxas Ohio	10695
Veterans Service Commission	Wex Bank	147.63	Juvenile Court	Amazon Capital Services	1686.05
Veterans Service Commission	American Electric Power	200	Juvenile Court	King, Kristen	1080
Treasurer	Cummins-Allison Corp	1760	Juvenile Court	Lighthouse Youth Services	1725.84
Treasurer	Amazon Capital Services	199.66	Juvenile Court	Lighthouse Youth Services	5416.67
Sheriff	Sparkle Cleaners	124.45	Juvenile Court	Lighthouse Youth Services	2916.67
Sheriff	Sparkle Cleaners	143.25	Juvenile Court	Amazon Capital Services	17.99
Sheriff	Intrinsic Interventions, Inc	13.14	Juvenile Court	Paper City Mentoring Project	3000
Sheriff	Intrinsic Interventions, Inc	90.12	Engineer	Northern Tool & Equipment Cata	278
Sheriff	Intrinsic Interventions, Inc	84.49	Engineer	Shelly & Sands, Inc	204721.14
Sheriff	MOTOROLA SOLUTIONS, INC	4026.12	Engineer	Scioto Shoe Mart	139.48
Sheriff	MOTOROLA SOLUTIONS, INC	4026.12	Engineer	Printex Printing	184.19
Sheriff	DPS Media, Inc	173.63	Engineer	Rush Truck Centers of Ohio	5789.31
Sheriff	Central Center Hardware	3.49	Engineer	Ohio Department of Agriculture	35
Sheriff	Fishel, Downey, Albrecht & Riepe	1210	Engineer	Old Canal Stop	33
Sheriff	Chillicothe Gazette	1433.3	Engineer	Kleem, Inc.	179.5
Sheriff	PAUL HAWK	900	Engineer	G&J Asphalt & Materials, Inc.	2238.52
Sheriff	Krace Gill	900	Engineer	Do It Right Cleaning Service, LLC	675
Sheriff	MOBILEXUSA	1560	Engineer	Cintas Corporation # 530	385.14
Sheriff	Amazon Capital Services	499	Engineer	The Chas E. Phipps Company	125.17
Sheriff	Glo Fiber	511	Engineer	Agro Chem Inc.	39.79
Sheriff	Glo Fiber	244.69	Engineer	Adena Health System	178
Sheriff	Chillicothe Utilities Dept.	3811.74	Engineer	Action Automotive LLC	1862.12
Sheriff	Modern Office Methods, Inc.	130.1	Dog Warden	Glo Fiber	131.21
Sheriff	C & D Monitoring LLC	104.85	Dog Warden	Wex Bank	1573.99
Sheriff	Office City Express	41.88	Coroner	Michael Ratliff	247.06
Sheriff	DTB Distributors, Inc.	62.1	Coroner	Franklin County Coroner	1500
Sheriff	DTB Distributors, Inc.	573.86	Coroner	Haller Funeral Home, LLC	880
Sheriff	DTB Distributors, Inc.	638.94	Coroner	Interactive Data LLC	125
Sheriff	Circleville Ford	220	Coroner	Mark Gray	19
Sheriff	Sports Plus	72	Commissioners	Ross Co Community Improvement	31250
Sheriff	Aramark Services, Inc	16317.3	Commissioners	Jack's Tire & Auto Center, Inc.	175
Sheriff	US Corrections, LLC	5552.5	Commissioners	Coughlin Chevrolet of Chillicothe	132.73
Sheriff	Cooper Glass Service	196	Commissioners	Schooley Caldwell Associates	49848.76
Sheriff	Ratcliff, Roger	136.3	Commissioners	Waste Management of Ohio	1414.15
Sheriff	Southern Ohio Shredding LLC	51.5	Commissioners	Waste Management of Ohio	257.56
Sheriff	Penwell, Julia	1047.87	Commissioners	DTB Distributors, Inc.	206.02
Sheriff	National Sheriff's Association	350	Commissioners	Sherwin Williams Company	10.7
Sheriff	National Sheriff's Association	2650	Commissioners	Jack Everson	1039.55
Sheriff	National Sheriff's Association	2650	Commissioners	Tim's Tires & Accessories	235
Sheriff	Treasurer - State of Ohio	3718	Commissioners	Integrated Protection Service	320
Sheriff	Dell Marketing LP	2278	Commissioners	Shelly & Sands, Inc	2559480.6
Sheriff	Rumpke Of Ohio, Inc	71.51	Commissioners	American Electric Power	10343.6
Sheriff	4 Imprint	189.25	Commissioners	Thomas Gas Services, Inc.	7.72
Ross County Court System	Compass Integration LLC	3138	Commissioners	Chillicothe Utilities Dept.	719.16
Ross County Court System	Compass Integration LLC	2923.94	Commissioners	K&K Carpet Care of Chillicothe	8500.8
Ross County Court System	Thomson Reuters - West	333.88	Commissioners	Convene LLC	10
Ross County Court System	The Garden Family Advocacy Cen	2221.45	Commissioners	Central Center Hardware	180.67
Ross County Court System	ALLIED UNIVERSAL ELECTRONIC M	536.92	Commissioners	Integrated Protection Service	300
Ross County Court System	ALLIED UNIVERSAL ELECTRONIC M	262.4	Commissioners	Integrated Protection Service	102
Prosecuting Attorney	Gordon Flesch Co, Inc.	106.33	Commissioners	UNITED LABORATORIES INC	714.92
Prosecuting Attorney	Microsystems Inc	416.2	Commissioners	Sherwin Williams Company	33.95
Prosecuting Attorney	Lexis-Nexis	826	Commissioners	Southern Ohio Shredding LLC	389.2
Prosecuting Attorney	Gordon Flesch Co, Inc.	74	Commissioners	Sedgwick Claims Management	4625
Prosecuting Attorney	Gordon Flesch Co, Inc.	378.57	Commissioners	Juvenile Detention Center	92584.02
Prosecuting Attorney	Gordon Flesch Co, Inc.	972	Commissioners	Trugreen-Chemlawn	4115.69
Prosecuting Attorney	Gordon Flesch Co, Inc.	272	Commissioners	Rumpke Of Ohio, Inc	568.43
Prosecuting Attorney	Gordon Flesch Co, Inc.	30.97	Clerk of Courts	NINA KILGOUR	46.56
Probate Court	Coleman Professional Services I	8544.5	Clerk of Courts	Sunrush Water	16.88
Planning Commission	Montrose Group, LLC	5000	Building Department	JOSH HETTINGER	33.95
Planning Commission	Schooley Caldwell Associates In	183.4	Board of Elections	Gannett Ohio LocaliQ	81
Planning Commission	DESIGNING LOCAL LTD	43440	Automatic Data Processing B	Gordon Flesch Co, Inc.	24.95
Planning Commission	A Morton Thomas and Associate	3419.6	Auditor	Rutherford, Chase Colin	1470
Planning Commission	Choice One Engineering Corpora	70009.5	Auditor	Rutherford, Chase Colin	1515
Planning Commission	Rio Grande Community College	427000	Auditor	KARYN JUSTICE	210
Planning Commission	Rio Grande Community College	4391.6	Auditor	Barrington, James E.	495
Planning Commission	Choice One Engineering Corpora	4730	Auditor	Smith, Brian A.	1260
Planning Commission	Ross County Treasurer	7736.2	Auditor	American Electric Power	180.41
Planning Commission	JOHN W HEMMINGS III	16304.8	Auditor	South Central Power Compan	38.75
Planning Commission	City of Hillsboro	1511.07	Auditor	Glo Fiber	1871.95
Planning Commission	Village of Greenfield	4000	Auditor	Glo Fiber	4143.04
Planning Commission	Choice One Engineering Corpora	3960	Auditor	Wex Bank	115.33
Planning Commission	Bricker Graydon LLP	4338.75	Adult Probation	Verizon Wireless	179.85
Planning Commission	American Structure Point, Inc	5500	Adult Probation	Vance Outdoors, Inc.	874
					\$3,759,014.05

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated September 1, 2025 through September 15, 2025, in the amount of \$9,555.42 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to transfer \$2,715.00 account code 100-01-05-7200 Equipment, into account code 100-01-00-7550 Other Expenses, per a request of September 15, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$4,900.00 from account code 100-00-00-7409 Auditor & Treasurer Fees into account code 100-00-00-7700 Refund Downtown Rd., per a request of September 15, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$800.00 account code 234-01-50-7409 Auditor & Treasurer Fees, into account code 234-01-50-7700 Refund Downtown Rd., per a request of September 15, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$750.00 from account code 420-18-39-7100 Travel expense into account code 420-18-39-7550 Misc. Expense and \$750.00 from account code 420-18-39-7150 Supplies Expense into account code 420-18-39-7550 Misc. Expense, per a request of September 15, 2025 from the Ross County Juvenile Court.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$65.20 account code 420-29-04-7001 Salaries, into account code 420-29-04-7550 Other Expenses, per a request of September 15, 2025 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$120,000.00 from account code 231-51-01-0010 Children Services into account code 100-01-00-5220 General, per a request of September 15, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$4,000.00 from CLE fund into account code 203-32-00-7130 Neuter, per a request of September 15, 2025 from the Ross County Dog Warden.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate \$36,000.00 from Children Services Fund, account codes 231-51-00-7103 Contract Services (\$34,500.00) and account code 231-51-00-7700 Refund – Downtown Rd. (\$1,500.00), per a request of September 15, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$10,061.39 from Board of DD Operating fund into account code 233-46-85-7700 Refund Downtown Rd Redevelopment, per a request of September 15, 2025 from the Ross County Board of DD.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to appropriate the following from TCAP Grant 25/26, per a request of September 15, 2025 from the Ross County Court Administrator.

Salaries - Employees	420-20-18-7001	\$ 2,000.00
PERS	420-20-18-7012	\$ 300.00
Group Insurance	420-20-18-7014	\$ 6,500.00
Medicare	420-20-18-7017	\$ 200.00
Travel	420-20-18-7100	\$ 4,000.00
Contract Services	420-20-18-7103	\$ 2,000.00
Supplies	420-20-18-7150	\$ 8,000.00
Equipment	420-20-18-7200	\$ 2,000.00
Other Expenses	420-20-18-7550	\$ 10,000.00
Gen. Reimbursement	420-20-18-7801	\$ 15,000.00

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to appropriate the following from CLE Fund, per a request of September 15, 2025 from the Ross County Sheriff’s Office.

Other Expenses	212-29-01-7550	\$ 2,581.55
Law - Salaries	212-29-01-7001	\$ 16,629.23
Jail - Salaries	212-29-56-7001	\$ 16,629.22
Civil - Salaries	212-29-58-7001	\$ 1,350.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

INDEPENDENT CONTRACTOR AGREEMENT COMMUNITY SERVICE COORDINATOR

Mr. Glass moved, Mr. Lowe seconded, to accept recommendation of the Probation Department, to hire Robert Frizzell to act as Community Service Coordinator through the Ross County Court of Common Pleas General Division effective September 15, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried



The following proclamation was passed at the regular meeting of the Ross County Board of Commissioners of September 15, 2025, with Commissioners Jack Everson, James E. Lowe, and David Glass, in attendance.

**CONSTITUTION WEEK**

**WHEREAS**, September 17, 1787, marks the signing of the Constitution of the United States of America, the supreme law of our nation and the cornerstone of our democratic republic; and  
**WHEREAS**, the Constitution has guided our nation for over two centuries, securing the blessings of liberty, justice, and equality for all Americans; and  
**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation, and to honor the patriots who framed it; and  
**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States designating September 17 through 23 as Constitution Week; and  
**WHEREAS**, it is the duty of citizens to protect, preserve, and defend the Constitution and to educate future generations about the rights and responsibilities it upholds;  
**NOW, THEREFORE**, the Ross County Board of Commissioners, do hereby proclaim the week of **September 17 through 23** as:

**CONSTITUTION WEEK**

in Ross County and encourage all citizens to reflect on the privilege of being American, to study the Constitution, and to reaffirm the ideals of liberty and justice that define and unite us as a nation.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**AMENDMENT 2 TO THE ARCHITECT AGREEMENT SERPENT MOUND TOWER PROJECT**  
Mr. Glass moved, Mr. Lowe seconded, to accept Amendment No. 2 to the Architect Agreement for Serpent Mound Tower Project. The Agreement is adjusted by this Amendment as follows: the Architect's compensation for its Basic Services for site visits for the Project shall be \$38,000. To the extent not inconsistent with the Agreement, the Basic Services for sixteen (16) site visits, including summary progress reports with representative photographs in the amount of \$2,375 per visit, shall not exceed \$38,000.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**OHIO DEPARTMENT OF CHILDREN AND YOUTH GRANT AGREEMENT**  
Mr. Lowe moved, Mr. Glass seconded, to enter into an agreement between the Ohio Department of Children and Youth, 246 North High Street, Columbus, Ohio 43215, the Ross County Juvenile Court located at 2 North Paint Street, Suite A, Chillicothe, Ohio 45601, the Ross County Board of Commissioners located at 2 North Paint Street, Suite H, Chillicothe, Ohio 45601, and the Ohio Department of Medicaid ("ODM"), located at 50 West Town Street, Columbus, Ohio 43215, is created pursuant to the Grant awarded by DCY to Grantee. Grantee hereby accepts the Grant and agrees to comply with all the terms and conditions set forth in this Agreement.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**CEBCO PARTICIPATION AGREEMENT**  
Mr. Glass moved, Mr. Lowe seconded, to enter into an agreement between the County Employee Benefit Consortium of Ohio, Inc., an Ohio corporation not for profit, and Ross County, Ohio, a political subdivision of the State of Ohio. This Agreement shall commence at 12:01 a.m. on the 1st day of January, 2026, and shall terminate at 11:59 p.m. on the 31st day of December, 2028.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried

**ELECTRIC LINE RIGHT OF WAY EASEMENT**  
Mr. Lowe moved, Mr. Glass seconded, to grant to SOUTH CENTRAL POWER COMPANY, an Ohio corporation whose address is 720 Mill Park Drive, Lancaster, OH 43130 and to its successors and assigns, the right, privilege and easement to enter upon and use for the purposes set forth herein, the lands and property of the undersigned, situated in the Township of: Union, County of: Ross, County Road 550, Chillicothe Ohio 45601.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**ROSS COUNTY LIBRARY BOARD REAPPOINTMENT**  
Mr. Glass moved, Mr. Lowe seconded, to re-appoint Mr. Robert Augg II to the Chillicothe and Ross County Library Trustee Board effective August through December 31, 2029.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried

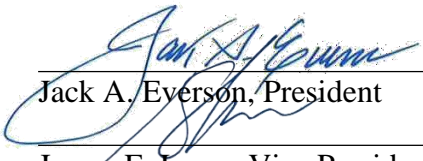
**EXECUTIVE SESSION CALLED**  
Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 1:10 pm, to discuss matters to be kept confidential regarding Pixelle.

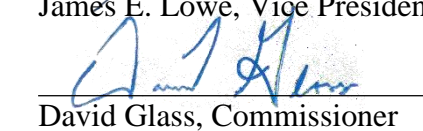
On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

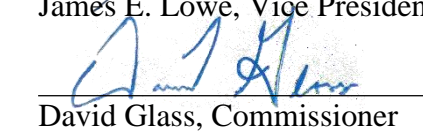
**REGULAR SESSION RESUMED**  
The executive session called at 1:00 pm was adjourned, and the regular meeting resumed at 2:00 pm. No action was taken.

**OTHER BUSINESS**  
**Work Session Pixelle Response Team**

**ADJOURN**  
Mr. Jack A. Everson, President, adjourned the regular meeting of September 15 at 9:32 a.m. for the Employee Picnic, Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
\_\_\_\_\_  
James E. Lowe, Vice President

  
\_\_\_\_\_  
David Glass, Commissioner